

Change Letter 0003-12/92

Updates to Office Manuals

Change Letter

This Change Letter includes the "Index" to the Applicant Handbook and updates to the following pages.

Updates

The following pages have been updated:

PAGE	CHANGE
1-3	Office Section Changes - Add SAB Agenda and change Quality Control/Public Response to Publications and Program Assistance; delete Management Analysis and move School Facilities Inventory to Special Services Section
1-4	Add School Facilities Inventory to Special Services Section
1-5	Office Section Changes - Add SAB Agenda and change Quality Control/Public Response to Publications and Program Assistance; delete Management Analysis and move School Facilities Inventory to Special Services Section; delete Loan Bond
3-A-5	SAB Policy for County Superintendent of Schools reporting of Special Day Class Enrollment clarified (see label "Introduction").
3-A-31	Revise Exhibit 3: Form SAB 500, Lease-Purchase Justification Document
3-A-32	Change 'next highest' to 'nearest' (see label "Assigning Units of ADA").
3-A-33	Clarification to "IF-THEN" table (see label "Procedure").
3-B-9	Change 'certified' to 'stamped' (see label "District CEQA Officer's Responsibilities").
3-B-38	Correct reference for 'OSA/ACU Plan Check Fee' to <i>Title 24, Part 1, Chapter 4 of the California Code of Regulations</i>
3-B-41	Change 'distribution system' to 'distribution center' (see label "Eligible Utility Services Expenditures", Telephone).
3-B-42	Clarification of telephone service from 'to' to 'beyond'
3-B-71	Correct reference to <i>Title 24, Part 1 of the California Code of Regulations</i>
3-B-72	Correct reference to <i>Title 24, California Code of Regulations (CCR)</i>
3-C-5	Updates for submittal of plans to the Office of the State Architect

Additional Forms

To receive additional forms, please contact:

Office of Local Assistance, Publications and Program Assistance Unit
501 J Street, Suite 400
Sacramento, CA 95814
Attention: Sheryl Howell, Publications Coordinator
(916) 322-4774

Additional Handbooks

Additional requests for the *State School Building Applicant Handbook* 1992 are available for a nominal fee, please contact:

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